



Building Services & Code Enforcement
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Salt Lake City, Utah 84111

PO Box 145490
Salt Lake City, Utah 84114-5490

Office only

Updated 01/2021

BLD #

Received by

Date

Valuation

Deferred Submittal Agreement

Project name

Address

Applicant Name

Applicant e-mail

IBC 107.3.4.1

The Engineer or Architect in responsible charge is accountable for the review and coordination of all submittal documents designed by others and to ensure they are compatible with the design of the building.

Deferred submittal items are those portions of the design that are not submitted at the time of applicant and have received prior approval from the building official to be deferred. All deferred submittal items must be listed on the approved plans and be placed in a conspicuous location. The process is as follows:

- 1 Deferred submittal items must first be reviewed, stamped and signed by the Engineer or Architect in responsible charge and submitted to the City for review within 60 days of permit issuance.
- 2 The Engineer or Architect in responsible charge shall attach a letter to the submittal stating that the deferred item is in compliance with the design of the structure.
- 3 Deferred submittal items shall be submitted at the Contractor and design professional's risk and shall not be installed until approved by the Building Official. A stop work order will be issued if violations of this document occur.
- 4 The general contractor shall schedule a pre-construction meeting with the inspector to discuss the deferred submittal requirements prior to start of construction.

Deferred Submittal Items

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8

Deferred submittals shall be submitted to the address provided in the letterhead and the envelope should explicitly state the Project Address, Permit Number, and the Building Plans Examiner associated with the project.

Declaration by Architect / Engineer

I, the design professional in responsible charge for this project, have read and agree to comply with the terms and conditions of this agreement.

Signature

Date